

## **The Town of Upper Marlboro**

RESOLUTION: 2021-15  
SESSION: Extra Work Session  
DATED: May 18, 2020

### **A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO TO APPROVE A PROPOSAL FROM CHARLES P. JOHNSON & ASSOCIATES, INC. TO PREPARE A METES & BOUNDS SURVEY AND MAP EXHIBIT FOR PHASE 2 & 3 OF THE TOWN'S ANNEXATION PLAN**

**WHEREAS**, the Town is authorized by the Town Charter and provisions of the Local Government Article, Section 4-401 *et seq.* of the Annotated Code of Maryland (the "Maryland Code") to expand its municipal boundaries by annexing lands which are adjoining and contiguous; and

**WHEREAS**, said Article of the Maryland Code requires that a metes and bounds survey description of the property proposed for annexation be included in the annexation resolution as well as referenced in other related public documents to be prepared in accordance with applicable law; and

**WHEREAS**, the properties proposed to be annexed will consist of an area consisting of approximately 480 acres (407 acres within residential/commercial property limits, and 73 acres within various public road rights-of-way), also described as Phase 2 & 3 of the Town's Annexation Plan; and

**WHEREAS**, the Council finds that it is in the best interest of the Town to proceed with the proposed annexation to be known as the 2<sup>nd</sup> Annexation and prepare the necessary documents to initiate the municipal annexation process for the aforesaid properties; and

**WHEREAS**, Ordinance 2011-02 (Procurement), Section 6(d) Professional services states that "Selection of professional service contractors for the Town may be procured by methods set forth in Section 3 or 4 of this Ordinance or by public notice and negotiation, and notwithstanding the foregoing, the Board of Commissioners may select individuals or firms to provide continuing professional services by whatever procedure the Board deems appropriate and in the best interests of the Town;" and

**WHEREAS**, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated for this project under the "Annexation" line item in the FY 2021 Town Budget, which includes the scope of the subject proposal, CHARLES P. JOHNSON & ASSOCIATES, INC. (CPJ), incorporated herein by reference as Exhibit 1, and a Maryland Corporation, is a local, responsible offeror, in good standing with the State, whose proposal is the most advantageous to the Town taking into consideration price and the other evaluation factors.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 18<sup>th</sup> day of May, 2021, that the Town Board of Commissioners hereby authorizes the President to execute a Proposal dated May 10<sup>th</sup>, 2021 from CHARLES P. JOHNSON & ASSOCIATES, INC, for the amount not to exceed \$17,000 and to execute any relevant contract documents.

ATTEST:

THE TOWN OF UPPER MARLBORO

  
Clerk

Date: May 18, 2021

  
Linda Pennoyer, President

  
Sarah Franklin, Commissioner

  
Janice Duckett, Commissioner


[Exhibit 1 – Proposal of Charles P. Johnson & Associates, Inc., dated May 10th, 2021 for Annexation Property - Town of Upper Marlboro, Phase 2 & 3 Annexations, Prince George's County, Maryland, Job Number: 2019-1204-700]

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Resolution, and that said Resolution is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 18<sup>th</sup> day of May, 2021.



  
M. David Williams, Town Clerk